

# Application: Elementary and Secondary Teacher Preparation Programs

CONTINUING STUDIES APPLICATION

---

## Start of Block: Introductory Information

Q1.1

### **Application for the Elementary and Secondary Teacher Preparation Programs**

To access a pdf version of this application, click this link.

Prior to completing this application, please make sure you have downloaded copies of:

- 1) Your most recent Duke transcript (or your undergraduate transcript for Continuing Studies
- 2) Your most recent "What-if Report", showing all the courses that you will take in order to graduate and complete the Secondary Teacher Preparation Program requirements.

We recommend that you complete the full application in one sitting, once you are fully prepared with all the necessary documents. We recommend writing your essays in a separate document first and then copying them into this form.

Please note, your application will NOT be considered complete until we receive your Letter of Recommendation from a faculty member (in your major, if possible). Please direct your recommender to this link in order to complete the Letter of Recommendation. [https://duke.qualtrics.com/jfe/form/SV\\_4TosYdAyiG7UUFD](https://duke.qualtrics.com/jfe/form/SV_4TosYdAyiG7UUFD)

All applications will be considered without regard to race, color, national origin, religion, disability, sex, gender identity or expression, or age.

\*\*\*\*\*

### **Steps in the Teacher Preparation Program Application Process**

1. Speak with your advisor concerning your academic and career interests. Make an appointment with the Program in Education office if you would like to meet with an education advisor.
2. Explore the Program in Education website ([educationprogram.duke.edu](http://educationprogram.duke.edu)) and come by the Program in Education Office (213 West Duke Building) if you have any questions. Review the information carefully to determine if you wish to apply.
3. Set up an individual conference to discuss your interest. During this conference you can discuss the program requirements, goals of the program, and application process.

For Elementary (K-6) contact Dr. Jan Riggsbee, [jrigg@duke.edu](mailto:jrigg@duke.edu), (919) 660-3075  
For Secondary (9-12) contact Dr. Martin Smith, [mps51@duke.edu](mailto:mps51@duke.edu), (919) 660-3081

4. Complete and submit this digital application. Applications are accepted on a rolling basis and as space allows. You are encouraged to apply in the spring of sophomore year when you declare your major.

5. Ask a faculty member (ideally in your major) to complete your Letter of Recommendation. [https://duke.qualtrics.com/jfe/form/SV\\_4TosYdAyiG7UUFD](https://duke.qualtrics.com/jfe/form/SV_4TosYdAyiG7UUFD)

6. After your application materials have been reviewed, you will have an individual interview with the Program Admissions Committee. Interviews will be scheduled within one month of receipt of your application. After your interview, you will be notified whether you have been accepted as a candidate for teacher licensure.

7. Graduates of the Elementary Teacher Preparation Program (ETPP) or the Secondary Teacher Preparation Program (STPP) are eligible for teacher licensure in North Carolina and in most other states through reciprocity.

\*\*\*\*\*

*This application was last updated in January 2020.*

---

### Start of Block: Applicant Information

Q2.1 First Name

\_\_\_\_\_

Q2.2 Middle Name

\_\_\_\_\_

Q2.3 Last Name

\_\_\_\_\_

Q2.4 Gender

---

---

Q2.5 Ethnicity

---

---

Q2.6 Campus Box/Local Address

---

---

Q2.7 City (Campus Box/Local Address)

---

---

Q2.8 State (Campus Box/Local Address)

---

---

Q2.9 Zip Code (Campus Box/Local Address)

---

---

Q2.10 Permanent/Home Address

---

---

Q2.11 City (Permanent/Home Address)

---

Q2.12 State (Permanent/Home Address)

---

Q2.13 Zip Code (Permanent/Home Address)

---

Q2.14 Cell Phone/Preferred Phone Number

---

Q2.15 Duke Email Address

---

Q2.16 Permanent/Personal Email Address

---

Q2.17 Duke Unique ID

---

Q2.18 Social Security Number

---

**Start of Block: Continuing Studies**

Q3.1 Are you applying as a Continuing Studies Student?

Yes (1)

No (2)

---

**Start of Block: Academic Information (Continuing Studies Students)**

Q4.1 Expected Date of Program Matriculation (Month & Year)

\_\_\_\_\_

Q4.2 Expected Graduation Date (Month & Year)

\_\_\_\_\_

Q4.3 When did you complete your undergraduate degree? (Month & Year)

\_\_\_\_\_

Q4.4 Where did you complete your undergraduate degree? (University and City/State)

\_\_\_\_\_

Q4.5 Undergraduate Major(s)

\_\_\_\_\_

Q4.6 Undergraduate Minor(s)

\_\_\_\_\_

---

Q4.7 Undergraduate Certificate(s)

---



Q4.8 Overall Undergraduate GPA

---



Q4.9 Briefly discuss any other information about yourself that you feel is pertinent (e.g., proficiency in a language other than English, anticipated difficulty with transportation as a student teacher, plans to study abroad, spring participation in intercollegiate sports).

---

---

---

---

---

---

**Start of Block: Undergraduate Transcript (Continuing Studies)**

Q5.1 Please upload a copy of your undergraduate transcript.

---

Start of Block: SAT/ACT Verification

Q9.1

In order to be formally admitted into the program, candidate must:

a) Have scored 1100 or higher on the SAT or 24 or higher on the ACT

OR

b) Earn the following minimum scores on the ETS Praxis 1 Pre-Professional Skills Tests (PPST): Reading (176), Writing (173), Math (173). This Praxis I test is typically taken before the spring semester of the junior year. You may submit this application before you take these tests.

Please fill in your SAT and/or ACT Scores below if you are applying for the Praxis 1 waiver.



Q9.2 SAT Math

---



Q9.3 SAT Verbal

---



Q9.4 SAT Total (Math + Verbal)

---





Q9.5 ACT Math

---



Q9.6 ACT English

---



Q9.7 ACT Composite

---

---

**Start of Block: Required Prerequisite Courses**

Q10.1 EDUC 101: Foundations of Education

---

Q10.2 Semester/Year Taken (for 101)

---

---

Q10.3 Fieldwork Site: School or Community Center (for 101)

---

---



Q10.4 EDUC 240: Educational Psychology

-----

Q10.5 Semester/Year Taken (for 240)

\_\_\_\_\_

-----

Q10.6 Fieldwork Site: School or Community Center (for 240)

\_\_\_\_\_

-----

Q10.7 One Additional Psychology Course

-----

Q10.8 Course Number and Title (for additional psychology course)

\_\_\_\_\_

-----

Q10.9 Semester/Year Taken (for additional psychology course)

\_\_\_\_\_

-----

Q10.10 Have you taken any additional EDUC courses? If so, please list the course number, title, and semester.

\_\_\_\_\_

---

Start of Block: ETPP or STPP

Q11.1 I am applying for the

- Elementary (K-6) Teacher Preparation Program (1)
- Secondary (9-12) Teacher Preparation Program (2)

---

Start of Block: Content Area Requirements

Q12.1 For the Secondary Teacher Preparation Program, please indicate the content area that you plan to teach

- Math (1)
- English (2)
- Science (3)
- Social Studies (4)



Q12.2 For the Secondary Teacher Preparation Program, please indicate if there are branches within your content area that you would feel most comfortable teaching and explain why. For example, you are pursuing Science licensure and are a Biology major and Chemistry minor and would feel more comfortable teaching those courses as opposed to Physics or Earth & Environmental Science. (Note: You will likely teach more than one sub-area within your content area during your student teaching, and we cannot guarantee that you will be able to teach the sub-area(s) that you mention. However, it is helpful information for us to know as we consider your potential mentor teacher and student teaching placement options.)

---

---

---

---

---

Start of Block: Math Content Area Requirements

Q13.1

Please click "Math" on this page to view the Content Area Requirements.

<https://educationprogram.duke.edu/undergraduate/secondary-teacher-license>

Q13.2 Please indicate when you took or will take the following courses. Include the course code (ex. EDUC 101) and the semester taken (ex. Fall 2019)

	Course Code & Semester (1)
1. MATH 212 or MATH 222 Calculus (1)	
2. MATH 323S Geometry (2)	
3. MATH 221 or MATH 216 Linear Algebra (3)	
4. STAT 101 or higher-level statistics course (4)	
5. Additional Math course (100 level or above) (5)	
6. Additional Math course (100 level or above) (6)	

---

**Start of Block: English Content Area Requirements**

Q14.1

Please click "English" on this page to view the Content Area Requirements.

<https://educationprogram.duke.edu/undergraduate/secondary-teacher-license>

Q14.2 Please indicate when you took or will take the following courses. Include the course code (ex. EDUC 101) and the semester taken (ex. Fall 2019)

	Course Code & Semester (1)
1. English Gateway Course: 182S, 184S, 186S (1)	
2. One course from Area I: Medieval and Early Modern (2)	
3. One course from Area II: 18th and 19th Century (3)	
4. One course from Area III: Modern and Contemporary (4)	
5. One Criticism, Theory or Methodology (CTM) course (5)	
6. One course on literature from any marginalized group (6)	

---

**Start of Block: Science Content Area Requirements**

Q15.1

Please click "Science" on this page to view the Content Area Requirements.  
<https://educationprogram.duke.edu/undergraduate/secondary-teacher-license>

---

Q15.2 Please indicate when you took or will take the following courses. Include the course code (ex. EDUC 101) and the semester taken (ex. Fall 2019)

	Course Code & Semester (1)
1. CHEM 101 or higher-level chemistry course (1)	
2. BIO 202 or higher-level biology course (2)	
3. EOS 101 or higher-level environmental science course (3)	
4. PHYSICS 141/151/161 or higher-level physics course (4)	
5. One additional science course (5)	
6. One additional science course (6)	

---

**Start of Block: Social Studies Content Area Requirements**

Q16.1

Please click "Social Studies" on this page to view the Content Area Requirements.  
<https://educationprogram.duke.edu/undergraduate/secondary-teacher-license>

---

Q16.2 Please indicate when you took or will take the following courses. Include the course code (ex. EDUC 101) and the semester taken (ex. Fall 2019)

	Course Code & Semester (1)
1. One course on American Studies/American History (1)	
2. One course on American Studies/American History (2)	
3. One course on American Government and Politics (3)	
4. One course on World History (4)	
5. One course studying any marginalized group (5)	
6. One additional social studies course (6)	

---

Start of Block: Standard Course of Study

Q17.1

**Standard Course of Study for the Elementary Teacher Preparation Program** Fall Semester

Senior Year:

EDUC 407S, Teaching Practices in Elementary Mathematics and Science

EDUC 408S, Teaching Practices in Elem. Language Arts & Social Studies

Spring Semester Senior Year:

EDUC 409S, Elementary Curriculum

EDUC 410, Research and Reflective Practice in Elementary Education

EDUC 420, Elementary Education Internship; 2 course credits

**Standard Course of Study for the Secondary Teacher Preparation Program** Fall Semester

Senior Year:

EDUC 495, Teaching Practices in Secondary Education

Spring Semester Senior Year:

EDUC 496S, Secondary School Issues (Pedagogy, Culture, and Methods)

EDUC 497S, Seminar in Secondary School Teaching

EDUC 498, Secondary Education Internship; 2 course credits

---

Q17.2 Do you plan to follow the Standard Course of Study progression?

Yes (1)

No (2)

---

Q17.3 If for any reason the Standard Course of Study above is not possible, you should meet with the Program Director to discuss an alternative path prior to submitting this completed application.

Below, please explain your need for an alternative path, as well as the proposed progression of courses as planned with the Program Director.

---

---

---

---

---

---

---

**Start of Block: Free Response**

Q18.1 The next three sections consist of free response questions. Please answer these questions to the best of your ability. There are no right or wrong answers; your honesty and thoughtfulness are the criteria from which applications are judged. Responses are limited to 2000 characters (around 300 words) per question.

---



Start of Block: Free Response Section I: Activity Information



Q19.1 List any co-curricular activities, courses connected to the activities, and the dates of participation. (2000 character maximum)

---

---

---

---

---



Q19.2 List any volunteer or community service and the dates of participation. (2000 character maximum)

---

---

---

---

---



Q19.3 Have you volunteered in a local school or community organization (either in Durham or elsewhere)?

If so, explain the nature of your participation and any experiences you have had with diverse learners and/or community professionals. (2000 character maximum)

---

---

---

---

---

Start of Block: Free Response Section II: Teaching Expectations



Q20.1

Discuss why you have decided to teach at either the elementary or secondary level. (2000 character maximum)

---

---

---

---

---



Q20.2

How will your major or other areas of content expertise benefit you as a classroom teacher? (2000 character maximum)

---

---

---

---

---



Q20.3

What do you think are some of the most pressing needs of today's K-12 students? What types of knowledge, skills, and experiences do you desire and expect to obtain from your participation in the Teacher Preparation Program to help you address these needs? (2000 character maximum)

---

---

---

---

---

---

Start of Block: Free Response Section III: Personal Views on Teaching



Q21.1

Discuss your philosophy and/or model of effective teaching. (2000 character maximum)

---

---

---

---



Q21.2

Reflect on the personal qualities, abilities, and skills needed by effective teachers. Which ones do you already possess? Which ones will you target for growth and development? (2000 character maximum)

---

---

---

---



Q21.3

What educational issues are of most interest to you and why? (2000 character maximum)

---

---

---

---

---

**Start of Block: Letter of Recommendation**

Q22.1 Please note, your application will NOT be considered complete until we receive your Letter of Recommendation from a faculty member (in your major, if possible). Please direct your recommender to this link in order to complete the Letter of Recommendation. [https://duke.qualtrics.com/jfe/form/SV\\_4TosYdAyiG7UUFD](https://duke.qualtrics.com/jfe/form/SV_4TosYdAyiG7UUFD)

---

**Start of Block: Application Submission**

Q23.1 Have you read and do you understand the information concerning the admission process and criteria?

- Yes (1)
- No (2)

-----

Q23.2 Have you read and do you understand the goals and objectives for Duke undergraduates who are completing requirements for licensure in your area of certification? The goals and objectives are available on the Program in Education website.

- Yes (1)
- No (2)

-----

Q23.3 Please sign below and submit your application.

---

**End of Block: Application Submission**

---